



August 2023

Dear Parents/Carers

### Fossebrook Cashless Payments

As you may know, here at Fossebrook we are always seeking opportunities to develop and improve our services and systems to ensure we can provide the best support for our children and their families.

In recent years, we have begun to take our systems onto online platforms, ensuring that information and payments can be shared and processed quickly and accurately whilst also supporting the environment by moving towards a paperless process.

The new academic year will bring in the next stage of this process, with the school becoming **fully cashless effective from Monday 23<sup>rd</sup> October 2023** – from which point **all** payments must be made via ParentPay.

We will be able to provide Paypoint Barcodes for **some** payment items to allow parents to continue to pay by cash via their local Paypoint branch ([Click here](#)). Where this is available, parents will need to request this barcode from the school office. Please note that to be able to use this service parents must have logged into their ParentPay account to register.

We are aware that the move towards a fully online payment system will be a change for some families and to ensure that we can give plenty of support with the transition. This will allow the school and our families time to ensure that you have the correct login information for the ParentPay system and are comfortable with the online payment process. Cash payments will still be accepted during the first half of the autumn term however, where available we will be sending parents away with the Paypoint barcode to make cash payments at their local branch.

To prepare for this change, we ask all parents that have not set up their child's ParentPay account yet, to ensure they sign up as soon as possible. If you do not have your login details, please contact the school office via email and we can ensure this information is sent out to you.

Sibling accounts can be linked to one account for easier parent access by logging in with one child's details and then selecting 'Add a child'.

**New EYFS starters:** ParentPay logins will be created during the first week of term and issued via the children's school bags – please ensure that you log onto the account as soon as possible.

The office will also be available to support parents in logging on for the first time and navigating the site. Please contact us to arrange a convenient time.

We would like to thank you for your continued support,

Best Wishes

Mrs Stone  
Headteacher